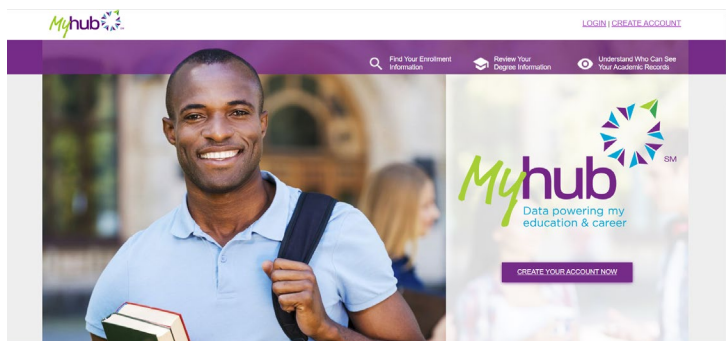


How to Check Enrollment History through Myhub

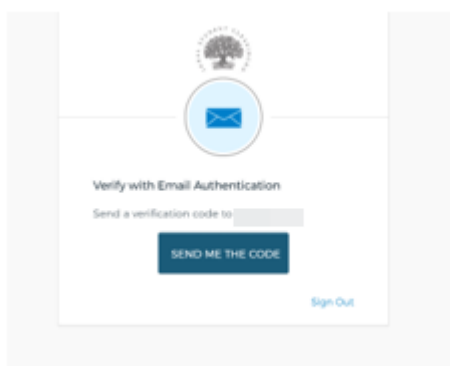
Access the Myhub login page either through the goPFW portal or Myhub.org.



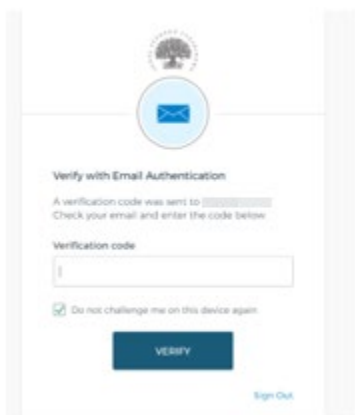
Click Login, in the top right corner and type in the school name (Purdue University Fort Wayne).

The screenshot shows the Myhub 'Sign Up' page. At the top is the Myhub logo. Below it, the heading 'Sign Up' is followed by the text: 'Select one of the 3 options to begin creating your account. Please note, not all colleges participate with Myhub.' There is a prompt 'Enter your college name to see if it participates' and a text input field labeled 'College name' containing 'PURDUE UNIVERSITY FORT WAYNE'. To the right of the input field is a dark blue 'NEXT' button. Below this, there is a horizontal line with 'OR' in the center. Underneath, it says 'Use your Google or LinkedIn' and there are two buttons: 'Sign In With Google' and 'Sign In With LinkedIn'. A thick dark grey horizontal bar is at the bottom of the page.

Click Next, and make sure to authenticate the login.

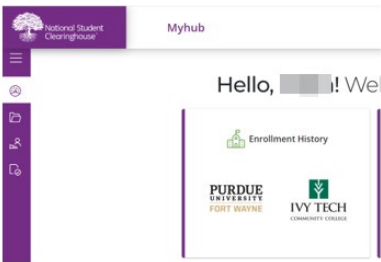


Enter the authentication code.

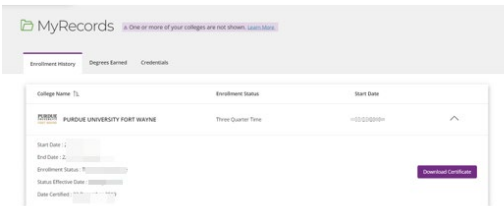


The screenshot shows a web interface for email authentication. At the top, there are two circular icons: one with a tree and the other with an envelope. Below these, the text reads "Verify with Email Authentication". A message states: "A verification code was sent to [redacted]. Check your email and enter the code below." There is a text input field labeled "Verification code". Below the input field is a checkbox with the text "Do not challenge me on this device again". At the bottom, there is a large blue button labeled "VERIFY" and a smaller link labeled "Sign Out".

Click "Verify" and then click on Enrollment History.

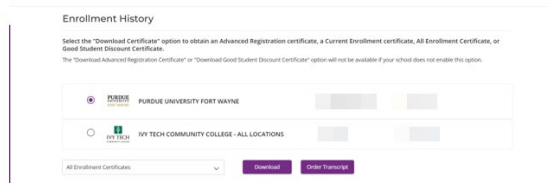


Click on the most recent document. There might be more than one document. They should all be the same.



The screenshot shows a "MyRecords" interface with a tab labeled "Enrollment History". Below the tab is a table with columns: "College Name", "Enrollment Status", and "Start Date". The table contains one row for "PURDUE UNIVERSITY FORT WAYNE" with "Three Quarter Time" status and a start date of "10/22/2019". Below the table, there are fields for "Start Date", "End Date", "Enrollment Status", "Status Effective Date", and "Date Certified". A "Download Certificate" button is located to the right of these fields.

Click Download Certificate.



The screenshot shows a section titled "Enrollment History". It contains a message: "Select the 'Download Certificate' option to obtain an Advanced Registration certificate, a Current Enrollment certificate, All Enrollment Certificate, or Good Student Discount Certificate. The 'Download Advanced Registration Certificate' or 'Download Good Student Discount Certificate' option will not be available if your school does not enable this option." Below this message is a table with two rows. The first row is for "PURDUE UNIVERSITY FORT WAYNE" and the second row is for "IVY TECH COMMUNITY COLLEGE - ALL LOCATIONS". At the bottom, there is a dropdown menu set to "All Enrollment Certificates" and two buttons: "Download" and "Clear Template".

Click Download.

